

QUICK GUIDE TO BUSINESS LICENSES IN THE TOWN OF UNITY- BYLAW 958-P-11

PROCESS: Complete Schedule B, ‘Application for Business License’, or if you are proposing a home-based business complete a ‘Development Permit Application’. A Business License for non-home-based businesses can be processed the same day, pending review of certification and/or references. A Business License for home-based businesses may take up to 30 days, following distribution of disclosure letters to your neighbours and pending approval of Unity Town Council.

<i>FEES:</i>	<u>DESCRIPTION</u>	<u>LICENSE FEE</u>
A)	AUCTIONEER, BOOK AGENTS, BOOKKEEPER, BUILDING MOVER, CATERER, ENGRAVER, GREEN HOUSE AND MARKET GARDEN, HAIRDRESSER, HEARING AID REPAIR, HEALTH SERVICES PROFESSIONALS AND PRACTITIONERS, LANDSCAPE GARDENER, MECHANIC OR TOWING SERVICE, PETTY TRADES, PHOTOGRAPHER, RENTAL OPERATION, SIGN PAINTER OR WRITER, TELEVISION- SATELLITE TV- REFRIGERATION- APPLIANCE REPAIR, TRANSIENT TRADER, UPHOLSTERER OR INTERIOR DECORATOR, WELDER	
 Per Year	\$ 125.00
 One Day	\$ 75.00
B)	CONTRACTOR	
	- who employs other workers <i>within the same Company</i>	Per Year \$ 250.00
	One Job \$ 125.00
	- who does not employ other workers <i>within the same Company</i>	Per Year \$ 125.00
	One Job \$ 75.00
C)	DIRECT SELLER (required by each individual).....	\$ 30.00
D)	HOME-BASED BUSINESS (\$125 if pd within 30 days of invoice)	\$ 250.00
E)	NOT CLASSIFIED	\$ 125.00

BENEFITS: Home-based Businesses will be placed in the Business Directory of www.townofunity.com. Others Businesses have the benefit of legitimately promoting themselves and doing businesses within the Town of Unity. Proceeds from business licenses are used for annual marketing and promotional programs to strengthen the business environment within the Town of Unity.

PENALTIES: Each contravention will have penalties specified in the particular Bylaws. For example, if an individual/business is in contravention of the Business License Bylaw 958-P-11 they could face penalties for an individual up to \$500 and for a corporation up to \$2000 and not more than \$200 per day for continuing offences; if an individual is in contravention of the Traffic Bylaw 924-P-08 penalties range from \$100 to \$500; if an individual is in contravention of the Zoning Bylaw 939-P-09, penalties range from not more than \$10,000 and not more than 1 year imprisonment for individuals and not more than \$25,000 for corporations and not more than \$2500 per day for continuing offences.

OTHER: Depending on the nature of your Business, you may be required to make application for additional permits. You are responsible to contact the appropriate authority to make application for any and all other permits and licenses to do business. For example, a contractor may be required to make application for a variety of permits not limited to but including Development Permit Applications, Building Permit Applications, Plumbing Permit Applications, and Electrical Permit Applications.

**WE WANT YOU TO BE SUCCESSFUL IN THE TOWN OF UNITY.
IF YOU HAVE ANY QUESTIONS OR CONCERNS REGARDING
DOING BUSINESS IN THE TOWN OF UNITY OR WOULD LIKE
TO VIEW OR RECEIVE A COPY OF THE BYLAW (\$17),
CONTACT THE UNITY TOWN OFFICE
AT 306-228-2621 OR VISIT #2-100 1st AVE W.**