



## **POLICY & PROCEDURE**

**Title:** Labourer 2

**Category:** Public Works

**Date:** September 24, 2018

**Authority:** CAO

**Policy No.:** 8.3.14

### **POLICY STATEMENT**

This policy establishes the job description for the position identified herein.

### **POLICY**

1. The Town of Unity establishes that in accordance with the organizational chart for the Town, this position is included within the Collective Bargaining Agreement as negotiated with C.U.P.E. Local 2752, the position is classified as in scope.
2. The position involves manual labour with respect to solid waste collection, but may also include the operation of equipment, periodic overtime as required.
3. The structure of Labourer 2 position is segmented into Sanitation & Utilities and Landfill areas.

### **DUTIES AND RESPONSIBILITIES**

- To collect and dispose of all solid wastes.
- To operate equipment in a safe, effective and professional manner
- To perform or assist with other such duties as may be prescribed by the Director of Public Works or his/her representative from time to time

## **QUALIFICATIONS AND CREDENTIALS**

### **Preferred skills and qualifications**

- A working knowledge with respect to the operation of municipal sanitation equipment
- Grade 12 or GED
- Confined Space Entry
- Air Endorsement on Driver's License

### **Must have skills, qualifications and requirements**

- Valid "Motor Vehicle Operator's License" – Class 5
- First Aid / CPR
- Willing to upgrade towards advancement in position
- A criminal record check must be provided prior to employment

**\*Note: To be eligible to apply for Labourer 3 position, a Labourer 2 must have worked a minimum of one year in position and obtained his/her water and wastewater certification as prescribed by Policy 8.3.13 Labourer 3**

#### **Document Revision History**

Previous revision history not tracked  
September 24, 2018